**FoodHIVE Group Request**

Before approving your request and setting up the group on EIT Food’s community platform FoodHIVE, we ask you to fill out following details. If you want more information about FoodHIVE and how to use Groups, please visit [this page](https://eitfood.freshdesk.com/support/solutions/articles/80000116297-what-is-foodhive-and-how-do-i-use-it-).

Group details

**Group name:**

|  |
| --- |
|  |

**Reason for existence/short description:**

|  |
| --- |
| *Example: Our group aims to connect the partners of EIT Food.* |

**Group members:**Who/what kind of profiles will be added to the group?

|  |
| --- |
| *Example: all partner contacts.*  |

**Privacy:**Indicate the privacy setting of your choice below.

1. Open
*All FoodHIVE members can see the contents within the group.*
2. Private
*Only group members can see the contents within the group.*
3. Private and hidden from the [global group overview](https://eitfoodhive.eu/topics) for non-members
*Only group members can see the contents within the group and the group in the group overview list.*

# Admin details

Who will manage the group? Who needs to have admin rights to the group? Multiple admins are possible.

|  |
| --- |
| **Name:Email address:Relation to EIT Food:** *employee, partner, activity leader, …* |

**Do you have any experience in (online) community management?**

* Yes
* No

|  |
| --- |
| Please specify your experience.  |